

# IN-GROUND POOL PERMIT GUIDE



[www.talbotcountymd.gov](http://www.talbotcountymd.gov)

28712 Glebe Road, Suite 1  
Easton, MD 21601  
410-770-6840

The Department of Permits and  
Inspections  
Talbot County, Maryland

## Building Permit

- A building permit is required prior to construction of an in-ground pool in Talbot County. A building permit application may be obtained from the Talbot County Department of Permits and Inspections located at 28712 Glebe Road, Suite 1, Easton, Maryland. Office hours are between 8:00 a.m. and 4:30 p.m. Monday – Friday. A fee for a building permit is based upon the value of the pool construction project. Each applicant is required to fill out the **entire** permit application and sign and date the bottom.
- To apply for a building permit, an applicant must provide three (3) copies of a site plan (a drawing of the property) drawn to a standard scale (ex: 1"=10', 20', 30', 40', 50', 100'). The plot plan shall show the proposed location of the pool and pool deck in relation to the property lines and existing structures on the property, driveway, and the location of the well, septic system and sewage disposal area. The plot plan may be prepared by the applicant or by a competent professional familiar with the application requirements provided the drawing(s) is accurate, legible and to scale.
- Two (2) copies of the construction drawings. The construction drawings shall show all construction details as they pertain to the pool project.
- In addition to the building permit an electrical permit will also be required for any electrical work associated with the pool construction.
- Before the permit is approved a stakeout inspection will be completed by a county building inspector to verify that the pool and pool decking placement complies with county setback requirements. (If the pool and deck are located within 110' of mean high water the shoreline will have to be staked by a professional surveyor prior to this office doing a site inspection). After the stakeout

inspection is completed and approval is granted, the building permit will be issued.

- A second inspection is required after excavation, installation of reinforcing bars, bonding and electrical work has been completed. Contact the Department of Permits and Inspections at 410-770-6840 for this inspection.
- A final inspection will be performed following completion of the pool and pool decking and any other related construction associated with the project. Contact the Department of Permits and Inspections for this final inspection.
- Construction must begin within nine months and be completed within eighteen months.

### **NOTICE**

In-ground pools on properties one (1) acre or less in size are required to be enclosed by a fence or wall measuring no less than four feet in height.

**This brochure may not address all situations but is intended to provide general information for the permitting process.**

*In-Ground Pool Permit Guide*